

## Joint comprehensive Undertaking regarding Attendance, SMS & Email

To  
The Director  
Lala Lajpatrai Institute of Management  
Lala Lajpatrai Marg  
Mahalaxmi  
Mumbai – 400034

Dear Sir,

I (student) seeking admission to the M.M.S (Master of Management Studies) Post Graduate Degree Course of the University of Mumbai for the Batch 2026–2028 at Lala Lajpatrai Institute of Management (LLIM), Lala Lajpatrai Marg, Mahalaxmi, Mumbai 400034, Maharashtra State, I and my parents hereby confirm and undertake that we have read the University rules and regulations regarding attendance as stated below.

**University of Mumbai Circular No. UG/01 of 2014 dated 5<sup>th</sup> May, 2014**  
**Ordinances 6086 relating to the attendance for learners**

**O.6086: Attendance for learners**

### Clause No. 2

Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of his enrolment, only if he fulfills at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials etc. wherein short and/or long excursions/field visits/study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to his attendance for the total no. of periods which are otherwise delivered on the material day/s. Further it is mandatory for every learner to have min 50% attendance for each course & average attendance has to be 75%.

### Clause No. 3

The same ratio shall be applied for computing the attendance of the learners by crediting the number of periods which are missed while participating in an extracurricular/co-curricular activity/ competition/ camp/ workshop/convention/symposium/seminar etc. where the said learner is officially representing the college/ University/ District/ State/ Country with the permission of the Principal /Director/ Head of the College/ Institute/ University Department or by the direction of the University Officer as the case may be wherein for the purpose of computing the average attendance the periods missed for what is envisaged here-in-above, at Sr. No 2, shall be deemed to have been attended by

**the said learner .**

I, (student) having been admitted to the MMS Course in Lala Lajpatrai Institute of Management for the Batch 2026-2028 do hereby confirm unconditionally that I will abide by the rules and regulations prescribed by University of Mumbai in respect of fulfilling the attendance requirements (75%) i.e at least 75% of the attendance taken as an average of the total number of lectures held by the Institute and supervised by the faculty as envisaged in the syllabus.

I, (student) hereby state, confirm and agree unconditionally that in case my attendance falls below the prescribed 75% as per the rules mentioned as above, then the decision taken by the Institute is acceptable to me. I further confirm that if my admission is cancelled for this reason by the Institute, I accept the same at my risk and cost.

I,(parent/ guardian) have to inform you that my ward is seeking admission to the M.M.S (Master of Management Studies) Post Graduate Degree Course of the University of Mumbai for the Batch 2026-2028 at Lala Lajpatrai Institute of Management (LLIM), Lala Lajpatrai Marg, Mahalaxmi, Mumbai 400034, Maharashtra State. I hereby confirm and state that I do not have any objection to the communications received through email and SMS from Lala Lajpatrai Institute of Management regarding our ward studying in your Institute.

Any action taken by the Institute/ University in the event of failure to adhere and observe to the above Rules and Regulations of the University is acceptable to us.

We, (Student) & (Parent/ Guardian)  
have fully understood the meaning & content of this joint affidavit before execution. We say that whatever has been stated by us hereinabove is true and correct.

Solemnly affirmed  
at Mumbai aforesaid  
this day of

2026.

DEPONENT 1  
Signature of the Student

DEPONENT 2  
Signature of the Parent

Identified by me (Advocate).