

NOTE: 1) The student who have been allotted seats at LALA LAJPATRAI INSTITUTE OF MANAGEMENT for MMS course **ARE REQUIRED** to produce the following certificates in **ORIGINAL** and 3 attested copies.

2) It is mandatory to bring a pen drive with Scanned copy of all your original documents in PDF, Signature and Formal Photograph in JPG.

3) Please keep two sets of attested photo copies as the original certificates will be retained by college office.

LIST OF DOCUMENTS REQUIRED FOR MMS ADMISSION

1	Internet copy of allotment letter issued by State Common Entrance Test Cell
2	Final Score Card of MAH- MBA/MMS-CET 2026, CAT, CMAT, XAT,ATMA,MAT,GMAT
3	10 th Standard Mark Sheet.
4	12 th Standard Marksheet / Original Diploma Mark Sheets of all years.
5	Degree Mark Sheets of all years of Graduation 1 st to 8 th Semester (If Applicable) ATKT and Fail Marksheets, (If any) of graduating college and University. If your graduation marksheets are not showing percentage please carry Conversion certificate from your college or University.
6	Degree Certificate / Passing Certificate/ Provisional Passing Certificate from the Concerned University.
7	Affidavit for Gap (Affidavit on Stamp Paper of Rs. 100/-) (If Applicable)
8	Facilitation Centre Acknowledgement Copy (E-Scrutiny OR Physical copy).
9	Seat Acceptance Acknowledgement Copy. (If applicable)
10	Transference Certificate /Leaving Certificate from last attended College where you have Graduated / Post Graduated. (TC Should be submitted to LLIM office within 15 days from date of admission)

11	The student is required to get their certificates according to their respective Candidature Type as given below: i) Type A - Domicile/ Birth/ School Leaving Certificate specifying place of birth within Maharashtra, Indian Passport, indicating Nationality Proof as INDIAN) ii) Type B - Domicile Certificate (Candidate / Father / Mother) iii) Type C - Proforma A, Transfer Order, Joining Letter iv) Type D - Proforma B-1, B-2, Transfer Order, Joining Letter v) Proforma - C for Defence Service Personnel vi) Proforma - D for Active Service Personnel not domiciled in Maharashtra State. vii) Profoma - G1 for residing in Karnataka and Maharashtra State Border Area viii) Profoma - G2 for residing in Karnataka and Maharashtra State Border Area and having mother tongue as Marathi ix) For J & K Category - Proforma J to M (Whichever is Applicable) x) Proforma 'O' supported by School Leaving / College Leaving Stating Linguistic/ religious Minority Community Status or Minority Community Certificate issued by community office (for Minority Students) xi) In case of minority/reserved category Domicile Certificate is Compulsory. xii) Proforma -S (Format of Undertaking from the Student for not producing Degree Certificate or Mark list at the time of submission of CAP Application at Scrutiny Centre)
12	<u>For Reserved Category Candidates Only</u> All students who belongs to reserved category have to submit caste certificate and caste validity irrespective of nature their actual admissions. a. Non-Creamy Layer Certificate valid up to 31st March 2027 (For VJ/DT-NT(A)/ NT(B) / NT(C) / NT(D) /O.B.C/ SBC/SEBC Candidate) b. Copy of Income Certificate
13	a. EWS Certificate Proforma V for EWS category students. b. Original Income certificate for the year 2025-2026 for TFWS category.
14	Migration Certificate from the University where you have studied. (Migration certificate Should be submitted to LLIM office within 15 days from date of admission)
15	Education Verification letter from respective University (Other than Mumbai University <u>OR</u> out of Maharashtra University).
16	Candidate has to register their details online on <u>muadmission.samarth.edu.in</u> of Mumbai University Website for filling up the Post-Graduation Registration form.
17	i. Print out of online P.G. Registration Form along with photocopies of your Scorecard, all Semesters Graduation Mark sheets and Passing Certificate and Category Certificate to LLIM Office for all students. ii. One additional set should be submitted for Eligibility by all those students Who belongs to other than Mumbai University within the Maharashtra State and Outside Maharashtra State
18	Form for Eligibility is same like P.G. Registration form Compulsory for other than Mumbai University Students within Maharashtra State and for Other than Maharashtra State Students.

19	<u>ABC ID Number and copy is mandatory for all students.</u>
20	The fees are to be paid in two amounts Online for Rs. 1,89,000 /- and Rs. 9,333/- for Mumbai University Students Rs. 9,733/- for other than Mumbai University within Maharashtra State Students and Rs. 9,833/- for out of Maharashtra Universities Students. The students should visit our Website www.llim.edu and go to Student Login, and pay the fees. Bank Details are, Name :- Lala Lajpatrai Institute of Management, Bank Name :- Central Bank of India Account No- 1220403343 Branch : Peddar Road IFSC Code : CBIN0280626 Note: Those students pay fees through NEFT please submit their reference copy to Accounts Department on same day. Then they will get Receipt of same.
21	Pledge to Save Water and Conserve Environment.
22	Students and Parents or Guardian should bring a Copy of their Aadhaar Card (Front & Back) where address is mentioned.
23	Voter ID card (If available).
24	Joint comprehensive Undertaking regarding Attendance, SMS & Email.
25	Undertaking regarding Payment of Tuition Fees.
26	Curbing the Menace of Ragging in AICTE Approved Technical Institutions. Affidavit to be submitted by the Student and Parent / Guardian on Rs. 100/- stamp paper duly notarised.
27	Joint comprehensive Undertaking regarding MBA/MMS Code of Ethics and MMS Document Authentication.
28	Affidavit For Punjabi Linguistic Minority.
29	Original allotment letter issued by State Common Entrance Test Cell for MMS admission confirming J & K applicant allotting the 'Seat' to the Institute.
30	Ration Card of Jammu and Kashmir (Only for J & K Student)
31	Original Migrant Certificate of Jammu and Kashmir (Only for J & K Student) (Migration Certificate should be submitted to LLIM office within 10 days from your admission date)
32	2 passport- size photographs of students and one photograph of parent.
33	One Photograph of parents / Guardian