

July, 2025

**NOTE:** 1) The student who have been allotted seats at LALA LAJPATRAI INSTITUTE OF MANAGEMENT for MMS course **ARE REQUIRED** to produce the following certificates in **ORIGINAL** and 3 attested copies.

**2) Please bring a pen drive with Scanned copy of all your original documents, Signature and Formal Photograph**

**3) Please keep two sets of attested photo copies as the original certificates will be retained by college office.**

**LIST OF DOCUMENTS REQUIRED FOR MMS ADMISSION**

1	Internet copy of allotment letter issued by State Common Entrance Test Cell
2	Final Score Card of MAH- MBA/MMS-CET 2025, CAT, CMAT, XAT,ATMA,MAT,GMAT
3	10 <sup>th</sup> Standard Mark Sheet.
4	12 <sup>th</sup> Standard Marksheet / Original Diploma Mark Sheets of all years.
5	Degree Mark Sheets of all years of Graduation 1 <sup>st</sup> to 8 <sup>th</sup> Semester <b>(If Applicable)</b> ATKT and Fail Marksheets, (If any) of graduating college and University. <b>If your graduation marksheets are not showing percentage please carry Conversion certificate from your college or University.</b>
6	Degree Certificate / Passing Certificate/ Provisional Passing Certificate from the Concerned University.
7	Affidavit for Gap (Affidavit on Stamp Paper of Rs. 100/-) <b>(If Applicable)</b>
8	<b>E-Scrutiny Centre (Facilitation) Acknowledgement Copy.</b>
9	<b>Seat Acceptance Acknowledgement Copy. (If applicable)</b>
10	<b>Transference Certificate /Leaving Certificate from last attended College where you have Graduated / Post Graduated. ( TC Should be submitted to LLIM office within 15 days from date of admission )</b>

11	<p>The student is required to get their certificates according to their respective Candidature Type as given below:</p> <ul style="list-style-type: none"> <li>i) Type A - Domicile/ Birth/ School Leaving Certificate specifying place of birth within Maharashtra, Indian Passport, indicating Nationality Proof as INDIAN)</li> <li>ii) Type B - Domicile Certificate (Candidate / Father / Mother)</li> <li>iii) Type C - Proforma A, Transfer Order, Joining Letter</li> <li>iv) Type D - Proforma B-1, B-2, Transfer Order, Joining Letter</li> <li>v) Proforma –C for Defence Service Personnel</li> <li>vi) Proforma D for Active Service Personnel not domiciled in Maharashtra State.</li> <li>vii) Proforma E For active defence service Personnel not domiciled in Maharashtra State but retained their family accommodation</li> <li>viii) Profoma –G1 for residing in Karnataka and Maharashtra State Border Area</li> <li>ix) Profoma –G2 for residing in Karnataka and Maharashtra State Border Area and having mother tongue as Marathi</li> <li>x) For J &amp; K Category - Proforma J to M (If Applicable)</li> <li>xi) Punjabi Community Certificate &amp; Proforma ‘O’ of CET Cell (for Punjabi Linguistic Minority)</li> <li>xii) Domicile Certificate (Compulsory for Punjabi Linguistic Minority)</li> </ul>
12	<p><b><u>For Reserved Category Candidates Only</u></b></p>
	<ul style="list-style-type: none"> <li>a. Caste Certificate</li> <li>b. Caste Validity</li> <li>c. Non-Creamy Layer Certificate valid up to 31st March 2026 (For: NT/VJ/DT/OBC &amp; SBC /SEBC Candidate)</li> <li>d. Copy of Income Certificate</li> </ul>
13	<ul style="list-style-type: none"> <li>a. EWS Certificate Proforma V for EWS category students.</li> <li>b. Original Income certificate for the year 2024-2025 for TFWS category.</li> </ul>
14	<p>Migration Certificate from the University where you have studied. <b>( Migration certificate Should be submitted to LLIM office within 15 days from date of admission )</b></p>
15	Education Verification letter from respective University (Other than Mumbai University).
16	<p><b>Candidate has to register their details on <a href="https://muadmission.samarth.edu.in/">https://muadmission.samarth.edu.in/</a> of Mumbai University Website for filling up the Post-Graduation registration form. Submit filled Online form in office along with photocopies of your Scorecard, all Semesters Graduation Mark sheets and Passing Certificate and Category Certificate to LLIM Office.</b></p>
17	<b>P.G. Registration Form compulsory for all students.</b>
18	<b>Eligibility form for other than Mumbai University Students within Maharashtra State and for Other than Maharashtra State Students.</b>
19	<b>ABC ID Number and copy is mandatory for all students.</b>

20	<p>The fees are to be paid in two amounts Online for Rs 1,72,000/- and Rs. 9109/- for Mumbai University Students Rs. 9509/- for other than Mumbai University students within Maharashtra State Students and Rs. 9609/- for other than Maharashtra State Students. The students should visit our Website <a href="http://www.llim.edu">www.llim.edu</a> and go to Student Login, and pay the fees.</p> <p>Bank Details are,  Name :- Lala Lajpatrai Institute of Management,  Bank Name :- Central Bank of India  Account No- 1220403343  Branch : Peddar Road  IFSC Code : CBIN0280626</p> <p><b>Note: Those students pay fees through NEFT please submit their reference copy to Accounts Department on same day. Then they will get Receipt of same.</b></p>
21	Pledge to Save Water and Conserve Environment.
22	Students and Parents or Guardian should bring a Copy of their Aadhaar Card (Front & Back) where address is mentioned.
23	Voter ID card (If available).
24	Joint comprehensive Undertaking regarding Attendance, SMS & Email.
25	Undertaking regarding Payment of Tuition Fees.
26	Curbing the Menace of Ragging in AICTE Approved Technical Institutions. Affidavit to be submitted by the Student and Parent / Guardian on Rs. 100/- stamp paper duly notarised.
27	Joint comprehensive Undertaking regarding MBA/MMS Code of Ethics and MMS Document Authentication.
28	Affidavit For Punjabi Linguistic Minority.
29	Original allotment letter issued by State Common Entrance Test Cell for MMS admission confirming J & K applicant allotting the 'Seat' to the Institute.
30	Ration Card of Jammu and Kashmir <b>(Only for J &amp; K Student)</b>
31	Original Migrant Certificate of Jammu and Kashmir <b>(Only for J &amp; K Student)</b> <b>( Migration Certificate should be submitted to LLIM office within 10 days from your admission date )</b>
32	5 passport- size photographs of students and one photograph of parent.