

E)

December, 2020

NOTE : 1) The student who have been allotted seats at **LALA LAJPATRAI INSTITUTE OF MANAGEMENT** for **MMS** course **ARE REQUIRED** to produce the following certificates in **ORIGINAL** and **2 SETS OF XEROX** copies duly attested, without which their admission will not be granted and fees will not be accepted.

2) Scanned copy of all your original documents, Signature and Photograph in Formal Carry it in your pen drive.

3) Please keep two sets of attested Xerox copies with you as the original certificates will be retained by college office for verification and confirmation purpose.

LIST OF DOCUMENTS REQUIRED FOR MMS ADMISSION

LINGUISTIC MINORITY SEATS THROUGH CAP ROUND

(FOR MUMBAI UNIVERSITY STUDENT ONLY)

A	Affidavit duly notarized on Rs. 100/- stamp paper stating that you belong to the Linguistic Punjabi Speaking Minority Community in Mumbai / Maharashtra State.
B	Other Documents
1	Internet copy of allotment letter issued by DTE
2	Final Score Card of MAH- MBA/MMS-CET 2021.
3	10 th Standard Mark Sheet
4	12 th Standard Marksheet / Diploma Mark Sheets of all years
5	Original Degree Mark Sheets of all years of Graduation (1 st , 2 nd , 3 rd 4 th year Semester wise & ATKT Marksheets also) of the college as well as of University. If your graduation marksheets are not showing marks please carry letter or circular of university stating how to calculate percentage.
6	Original Degree Passing Certificate OR Convocation Certificate issued by the University OR Provisional Certificate of Passing issued by respective University signed by the Controller of Examination/Registrar of the University where you have studied, in case the Degree Certificate / Passing Certificate has not been awarded.
7	Gap Certificate (Affidavit on Stamp Paper of Rs. 100/-) – If Applicable
8	Date of Birth Certificate- (Domicile/ Birth Certificate of Municipal Corporation/ School Leaving Certificate) indicating date of birth in the state of Maharashtra.
9	Certificate of Indian Nationality in the name of the student (School Leaving Certificate, Indian Passport, Birth Certificate indicating nationality as INDIAN)
10	Domicile Certificate is compulsory in the name of the student.

11	Transference Certificate from last attended College where you have Graduated / Post Graduated. Form will be provided from the Institute at the time of Admission. (TC Should submit within 10 days from admission date)
12	Proforma O of DTE
13	Undertaking duly notarized on Rs. 100/- Stamp Paper stating that they are liable to pay any difference in the fees as an when decided by the competent authority (format is available on the web site).
14	Undertaking on Rs. 100/- Non Judicial stamp paper (Affidavit regarding Attendance)
15	Undertaking on Rs. 100/- Non Judicial stamp paper (Affidavit regarding SMS and Email)
16	The fees are to be paid in two amounts Online for Rs.1,60,000/- and Rs. 3,600/-. The students should visit our website www.llim.edu and go to Student Login, and pay the fees
17	Rs. 1500/- for admission form Fees online The students should visit our website www.llim.edu and go to Student Login, and pay the fees
18	Work Experience Certificate (If Applicable)
19	One Photograph of father/Guardian
20	E- Scrutiny (Facilitation Centre) Acknowledgement Copy.
21	Seat Acceptance Rs. 1000/- Acknowledgement Copy.
22	Aadhaar Card (True copy)
23	Anti Ragging Affidavit duly notarized on Rs. 100/- Stamp Paper (format is available on the web site).
24	Copy of Passport or Driving license for Residential Proof.
25	Copy of PAN Card for identity Proof.
26	Copy of Postpaid mobile bill of both mother and father
27	Copy of Landline Telephone Bill
28	Saving Bank Account link with the AADHAR CARD Yes <input type="checkbox"/> NO <input type="checkbox"/> Xerox copy of Bank Pass Book of the student
29	“Whether you have registered your name in voter list?” Yes <input type="checkbox"/> NO <input type="checkbox"/> Attached copy of the voter card
30	Ration Card (Attested Xerox Copy)
31	Punjabi Community Certificate
32	Candidate has to register their details on https://mumoa.digitaluniversity.ac/AdminLogin of Mumbai University Website for filling up the Post-Graduation registration form. Online copy should submit along with your scorecard All Semester Graduation Mark sheets passing certificate’s Xerox and submit hard copy to Ms. Radha or Mr. Ajay in MMS Office.
33	Affidavit Regarding Payment of Tuition Fees
34	Affidavit regarding MMS Document Authentication