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November, 2021

NOTE : 1) The student who have been allotted seats at **LALA LAJPATRAI INSTITUTE OF MANAGEMENT** for MMS course **ARE REQUIRED** to produce the following certificates in **ORIGINAL** and **1 SETS OF XEROX** copies duly attested, without which their admission will not be granted and fees will not be accepted.

2) Scanned copy of all your original documents, Signature and Photograph in Formal Carry it in your pen drive.

3) Please keep two sets of attested Xerox copies with you as the original certificates will be retained by college office for verification and confirmation purpose.

LIST OF DOCUMENTS REQUIRED FOR MMS ADMISSION
FOR J & K CATEGORY STUDENT
CAP ROUND STUDENTS

1	Original allotment letter issued by State Common Entrance Test Cell letter
2	Ration Card of Jammu and Kashmir.
3	Final Score Card of MAH- MBA/MMS-CET 2021, CAT, and CMAT.
4	Original 10 th Standard Mark Sheet
5	Original 12 th Standard Marksheet / Diploma Mark Sheets of all years
6	Original Degree Mark Sheets of all years of Graduation (1 st , 2 nd , 3 rd 4 th year Semester wise & ATKT Marksheet's also) of the college as well as of University. If your graduation marksheet's are not showing marks please carry letter or circular of university stating how to calculate percentage.
7	Original Degree Passing Certificate OR Convocation Certificate issued by the University OR Provisional Certificate of Passing issued by respective University signed by the Controller of Examination/Registrar of the University where you have studied, in case the Degree Certificate / Passing Certificate has not been awarded.
8	Original Migration Certificate from the University where you have studied.
9	Candidate has to register their details on https://mumoa.digitaluniversity.ac/AdminLogin of Mumbai University Website for filling up the Post-Graduation registration form. Online copy should submit along with your scorecard All Semester Graduation Mark sheets passing certificate's Xerox and submit hard copy to Ms. Radha or Mr. Ajay in MMS Office.
10	Original Gap Certificate (Affidavit on Stamp Paper of Rs. 100/-) – (If Applicable)

11	Original Date of Birth Certificate- (Birth Certificate of Municipal Corporation/ School Leaving Certificate) indicating date of birth
12	Original Certificate of Indian Nationality in the name of the student (School Leaving Certificate, Indian Passport, Birth Certificate indicating Nationality as INDIAN)
13	Original Domicile Certificate showing residential proof.
14	Original Transference Certificate from last attended College where you have Graduated / Post Graduated. Form will be provided from the Institute at the time of Admission. (Should submit within 10 days from admission date)
15	Original Undertaking duly notarized of Rs. 100/- Stamp Paper that they are liable to pay any difference in the fees as an when decided by the competent authority (format is available on the web site).
16	Original Undertaking on Rs. 100/- Non Judicial stamp paper (Affidavit regarding Attendance)
17	Original Undertaking on Rs. 100/- Non Judicial stamp paper (Affidavit regarding SMS and Email)
18	The fees are to be paid in two amounts Online for Rs.1,60,000/- and Rs. 3,600/-. The students should visit our website www.iiim.edu and go to Student Login, and pay the fees
19	Rs. 1500/- for Admission Form The students should visit our website www.iiim.edu and go to Student Login, and pay the fees
20	Rs. 500/- Eligibility Fees for Other than Mumbai University within Maharashtra State University Students The students should visit our website www.iiim.edu and go to Student Login, and pay the Fees
21	Work Experience Certificate (If Applicable)
22	Proforma K (whichever is applicable)
23	One Photograph of father/Guardian
24	Original E-Scrutiny Centre (Facilitation Centre) Acknowledgement Copy.
25	Original Seat Acceptance Rs. 1000/- Acknowledgement Copy
26	Aadhaar Card (True Copy)
27	Original Anti Ragging Affidavit duly notarized on Rs. 100/- Stamp Paper (format is available on the web site).(Two Affidavits i.e 1) <u>Parent/Guardian 2) Student</u>)
28	Xerox Copy of Passport or Driving license for Residential Proof.
29	Xerox Copy of PAN Card for identity Proof.
30	Xerox Copy of Post paid mobile bill of both mother and father
31	Xerox Copy of Landline Telephone Bill
32	Saving Bank Account link with the AADHAR CARD Yes <input type="checkbox"/> NO <input type="checkbox"/>
33	“Whether you have registered your name in voter list?” Yes <input type="checkbox"/> NO <input type="checkbox"/>
34	Original Affidavit Regarding Payment of Tuition Fees
35	Original Affidavit regarding MMS Document Authentication