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November, 2021

NOTE : 1) The student who have been allotted seats at LALA LAJPATRAI INSTITUTE OF MANAGEMENT for MMS course ARE REQUIRED to produce the following certificates in ORIGINAL and 1 SETS OF XEROX copies duly attested, without which their admission will not be granted and fees will not be accepted.

2) Scanned copy of all your original documents, Signature and Photograph in Formal Carry it in your pen drive.

3) Please keep two sets of attested Xerox copies with you as the original certificates will be retained by college office for verification and confirmation purpose.

LIST OF DOCUMENTS REQUIRED FOR MMS ADMISSION
CAP ROUND STUDENTS
(FOR OUTSIDE MAHARASHTRA STATE
(OMS STUDENTS)

1	Internet copy of allotment letter issued by State Common Entrance Test Cell
2	Final Score Card of MAH- MBA/MMS-CET 2021, CAT, and CMAT.
3	Original 10 th Standard Mark Sheet
4	Original 12 th Standard Marksheet / Original Diploma Mark Sheets of all years
5	Original Degree Mark Sheets of all years of Graduation (1st, 2 nd , 3 rd 4 th year Semester wise & ATKT Marksheets also) of the college as well as of University. If your graduation marksheets are not showing marks please carry letter or circular of university stating how to calculate percentage.
6	Original Degree Passing Certificate OR Original Convocation Certificate issued by the University OR Original Provisional Certificate of Passing issued by respective University signed by the Controller of Examination/Registrar of the University where you have studied, in case the Degree Certificate / Passing Certificate has not been awarded.
7	Original Migration Certificate from the University where you have studied.
8	Candidate has to register their details on https://mumoa.digitaluniversity.ac/AdminLogin of Mumbai University Website for filling up the Post-Graduation registration form. Online copy should submit along with your scorecard All Semester Graduation Mark sheets passing certificate's Xerox and submit hard copy to Ms. Radha or Mr. Ajay in MMS Office.
9	Original Gap Certificate (Affidavit on Stamp Paper of Rs. 100/-) (If Applicable)
10	Original Date of Birth Certificate - (Birth Certificate of Municipal Corporation/ Original School Leaving Certificate indicating date of birth)
11	Original Certificate of Indian Nationality in the name of the student (School Leaving Certificate, Indian Passport, Birth Certificate indicating Nationality as INDIAN)

12	Original Domicile Certificate showing residential proof.
13	Original Transference Certificate from last attended College where you have Graduated / Post Graduated. Form will be provided from the Institute at the time of Admission. (TC Should submit/reach to Institute office within 10 days from your admission date)
14	Physically Handicapped student – Certificates as mentioned in CET Cell Information Brochure Proforma – F, F1, F2, F3, and F4. (If Applicable)
15	Undertaking duly notarized of Rs. 100/- Stamp Paper that they are liable to pay any difference in the fees as an when decided by the competent authority (format is available on the web site).
16	Original Undertaking on Rs. 100/- Non Judicial stamp paper (Affidavit regarding Attendance)
17	Original Undertaking on Rs. 100/- Non Judicial stamp paper (Affidavit regarding SMS and Email)
18	The fees are to be paid in two amounts Online for Rs.1,60,000/- and Rs. 3,600/-. The students should visit our website www.llim.edu and go To Student Login, and pay the fees
19	Rs. 1500/- for Admission Form Fees Online. The students should visit our website www.llim.edu and go To Student Login, and pay the fees
20	Rs. 500/- Eligibility Fees for <u>OUTSIDE MAHARASHTRA STATE (OMS STUDENTS)</u>.The students should visit our website www.llim.edu and go To Student Login, and pay the fees
21	Xerox Work Experience Certificate (If Applicable)
22	One Photograph of father/Guardian
23	Original E-Scrutiny Centre (Facilitation) Acknowledgement Copy.
24	Original Seat Acceptance Acknowledgement Copy.
25	Aadhaar Card (True Copy)
26	Original Anti-Ragging Affidavit duly notarized on Rs. 100/- Stamp Paper (format is available on the web site).(Two Affidavits i.e 1) Parent/Guardian 2) Student
27	Xerox copy of Passport or Driving license for Residential Proof.
28	Xerox Copy of PAN Card for identity Proof.
29	Xerox Copy of Post-paid mobile bill of both mother and father
30	Xerox Copy of Landline Telephone Bill
31	“Whether you have registered your name in voter list?” Yes <input type="checkbox"/> NO <input type="checkbox"/> Attached copy of the voter card
32	Original Affidavit Regarding Payment of Tuition Fees
33	Original Affidavit regarding MMS Document Authentication